

**THE CONSORTIUM OF TANZANIA UNIVERSITY AND RESEARCH LIBRARIES (COTUL)**

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26<sup>th</sup> September, 2024

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Dear Sir/Madam.

**RE: INVITATION TO ATTEND A COTUL SCIENTIFIC CONFERENCE, TRAINING WORKSHOP AND ANNUAL GENERAL MEETING (AGM)**

The heading above refers

I am delighted to extend an invitation to you to participate in the COTUL Scientific Conference, Training Workshop, and the Annual General Meeting (AGM), taking place for five (5) days from **11<sup>th</sup> to 15<sup>th</sup> November 2024**, in **Mwanza City**. During these five days, there will be paper presentations focusing on the conference theme entitled: **Libraries and Information Services in the 4<sup>th</sup> Industrial Revolution: Current Trends, Opportunities, and Challenges**.

After the paper presentations, there will be a training workshop session titled: **Research Support Services Knowledge and Skills for Library and Information Professionals**. The training workshop will equip participants with skills to support researchers and learners in their daily research and academic works. It will also cover topics such as information retrieval, scientific writing, data management, publishing, impact assessment, knowledge dissemination, ethics, and public speaking in academic environments, among others.

The target group includes academics, researchers, librarians, information professionals, and ICT professionals. Participants are required to pay a registration fee of **TZS 600,000/=** for COTUL members and **TZS 650,000/=** for non-COTUL members. Fee for international participants is **USD 400**. The fee covers costs for meals, venue, and conference/workshop materials.

Please pay your registration fee through the COTUL bank account with the following details:

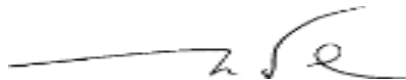
Bank name: **CRDB BANK**  
Account name: **COTUL**  
Account number: **01J1089194500**

It is highly recommended to pay the registration fee before commencement of the event and keep the bank pay-in slip as evidence. Furthermore, participants are requested to solicit funds to cover their expenses including accommodation, transport, subsistence allowance, and other personal expenses. Kindly confirm your participation to:

- Dr. V.T. Msonde - COTUL Executive Secretary, e-mail: es@cotul.or.tz, Mob: +255 782 016 533
- Ms. Amina Hilika - COTUL Deputy Executive Secretary, email: des@cotul.or.tz, Mob: +255 773 515 551

You may also confirm your participation through the COTUL website, <https://www.cotul.or.tz> under upcoming events. I am looking forward to seeing you in November 2024 in Mwanza City.

Sincerely yours,



Dr. Sydney E. Msonde  
**COTUL Chairperson**